

COVER SHEET FOR AMENDMENT OF
POST-TRAVEL SUBMISSION

RECEIVED
DEPT. OF THE SENATE
PUBLIC RECORDS

2018 JUL 27 PM 2:08

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Devin O'Brien
Employing Office/Committee: Office of Sen. Murkowski
Travel Expenses Paid by (List all sources): UN Foundation
Travel Date(s): April 19-20, 2018

Description/Title of Attached Forms:

FINAL/UPDATED PRIVATE SPONSOR TRAVEL CERTIFICATION,
Itinerary, list of attendees

Purpose of Amendment (describe the reason for amending original submission):

Purpose of amendment is to ~~revise~~
include the revised version of the private
sponsor travel certification form that
was approved by the Ethics Committee.

07-27-18

(Date)

Devin O'Brien

(Signature of Traveler)

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): United Nations Foundation (UNF)
2. Description of the trip: UN Foundation Congressional Staff Learning Trip to the United Nations
3. Dates of travel: Thursday, April 19, 2018 - Friday, April 20, 2018
4. Place of travel: New York, NY
5. Name and title of Senate invitees: Please see attached.
6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR –
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
 - AND –
 - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND –
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

- ☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

- ☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

- ☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

UNF is the sole sponsor of this trip, organizing and conducting all aspects of the program and logistics.

UNF handles all outreach to congressional offices and is the contact for planning purposes.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

UNF works to educate all Americans, including the U.S. Congress, on the importance of a strong U.S.-UN relationship. This learning trip provides an opportunity for congressional staff to visit the UN and take part in meetings with U.S. and UN officials on creating and maintaining safe environments for girls worldwide.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

UNF regularly sponsors a mix of domestic and international congressional trips focused on UN issues:

Between 2011 and 2017, for example, UNF organized staff/Member trips to Atlanta, New York, Tanzania, Cameroon, Liberia, Rwanda, Honduras, Haiti, South Sudan, DR Congo, and the Central African Republic.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

UNF regularly hosts/sponsors Capitol Hill briefings, forums, and related events to educate policymakers, businesses, NGOs, and the general public on the UN's role in advancing American interests abroad.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$500.00 (Roundtrip train fare from Washington DC to New York, and shuttle service to and from train station and hotel)	\$250.00	\$111.00	\$20.00 Fee for UN Guided tour and Lecture Briefing

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves an event that is arranged or organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

This trip will bring participants to the UN Headquarters and the U.S. Mission to the UN, both of which are located in New York, NY.

19. Name and location of hotel or other lodging facility:

Westin Grand Central

212 E 42nd St, New York, NY 10017

20. Reason(s) for selecting hotel or other lodging facility:

This hotel was chosen because of favorable cost and location. All attendees will be staying at this hotel.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Lodging expenses will be below GSA per diem (\$253.00). Food expenses will be equal to GSA per-diem

(\$74.00)

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Roundtrip transportation between Washington DC and NY will be on Amtrak Acela and shuttles to/from NY Penn Station and hotel. UNF will provide round trip business class train tickets. Amtrak Acela is a business class train and the basic fare is business.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: 

Name and Title: Peter Yeo, Senior Vice President of Public Policy and Advocacy

Name of Organization: United Nations Foundation

Address: 1750 Pennsylvania Ave, NW, Suite 300, Washington, DC 20006

Telephone Number: 202-887-9040 (ask for Troy Wolfe)

Fax Number: 202-887-9021

E-mail Address: twolfe@unausa.org

800 368 4040

10
 11
 12
 13
 14
 15
 16
 17
 18
 19
 20
 21
 22
 23
 24
 25
 26
 27
 28
 29
 30
 31
 32
 33
 34
 35
 36
 37
 38
 39
 40
 41
 42
 43
 44
 45
 46
 47
 48
 49
 50
 51
 52
 53
 54
 55
 56
 57
 58
 59
 60
 61
 62
 63
 64
 65
 66
 67
 68
 69
 70
 71
 72
 73
 74
 75
 76
 77
 78
 79
 80
 81
 82
 83
 84
 85
 86
 87
 88
 89
 90
 91
 92
 93
 94
 95
 96
 97
 98
 99
 100
 101
 102
 103
 104
 105
 106
 107
 108
 109
 110
 111
 112
 113
 114
 115
 116
 117
 118
 119
 120
 121
 122
 123
 124
 125
 126
 127
 128
 129
 130
 131
 132
 133
 134
 135
 136
 137
 138
 139
 140
 141
 142
 143
 144
 145
 146
 147
 148
 149
 150
 151
 152
 153
 154
 155
 156
 157
 158
 159
 160
 161
 162
 163
 164
 165
 166
 167
 168
 169
 170
 171
 172
 173
 174
 175
 176
 177
 178
 179
 180
 181
 182
 183
 184
 185
 186
 187
 188
 189
 190
 191
 192
 193
 194
 195
 196
 197
 198
 199
 200
 201
 202
 203
 204
 205
 206
 207
 208
 209
 210
 211
 212
 213
 214
 215
 216
 217
 218
 219
 220
 221
 222
 223
 224
 225
 226
 227
 228
 229
 230
 231
 232
 233
 234
 235
 236
 237
 238
 239
 240
 241
 242
 243
 244
 245
 246
 247
 248
 249
 250
 251
 252
 253
 254
 255
 256
 257
 258
 259
 260
 261
 262
 263
 264
 265
 266
 267
 268
 269
 270
 271
 272
 273
 274
 275
 276
 277
 278
 279
 280
 281
 282
 283
 284
 285
 286
 287
 288
 289
 290
 291
 292
 293
 294
 295
 296
 297
 298
 299
 300
 301
 302
 303
 304
 305
 306
 307
 308
 309
 310
 311
 312
 313
 314
 315
 316
 317
 318
 319
 320
 321
 322
 323
 324
 325
 326
 327
 328
 329
 330
 331
 332
 333
 334
 335
 336
 337
 338
 339
 340
 341
 342
 343
 344
 345
 346
 347
 348
 349
 350
 351
 352
 353
 354
 355
 356
 357
 358
 359
 360
 361
 362
 363
 364
 365
 366
 367
 368
 369
 370
 371
 372
 373
 374
 375
 376
 377
 378
 379
 380
 381
 382
 383
 384
 385
 386
 387
 388
 389
 390
 391
 392
 393
 394
 395
 396
 397
 398
 399
 400
 401
 402
 403
 404
 405
 406
 407
 408
 409
 410
 411
 412
 413
 414
 415
 416
 417
 418
 419
 420
 421
 422
 423
 424
 425
 426
 427
 428
 429
 430
 431
 432
 433
 434
 435
 436
 437
 438
 439
 440
 441
 442
 443
 444
 445
 446
 447
 448
 449
 450
 451
 452
 453
 454
 455
 456
 457
 458
 459
 460
 461
 462
 463
 464
 465
 466
 467
 468
 469
 470
 471
 472
 473
 474
 475
 476
 477
 478
 479
 480
 481
 482
 483
 484
 485
 486
 487
 488
 489
 490
 491
 492
 493
 494
 495
 496
 497
 498
 499
 500
 501
 502
 503
 504
 505
 506
 507
 508
 509
 510
 511
 512
 513
 514
 515
 516
 517
 518
 519
 520
 521
 522
 523
 524
 525
 526
 527
 528
 529
 530
 531
 532

- Devin O'Brien – Legislative Correspondent
Sen. Lisa Murkowski (R-AK), Senate Committee on Appropriations
- Krystal Edens - Assistant to the Chief of Staff
Sen. Lisa Murkowski (R-AK), Senate Committee on Appropriations
- Annie Humphrey - Legislative Correspondent
Sen. John Boozman (R-AR), Senate Committee on Appropriations
- Colleen Donnelly - Legislative Assistant
Sen. Jeff Flake (R-AZ), Senate Committee on Foreign Relations
- Igor Khrestin - Legislative Assistant
Sen. Cory Gardner (R-CO), Senate Committee on Foreign Relations
- Alison Toal – Legislative Assistant
Sen. Cory Gardner (R-CO), Senate Committee on Foreign Relations
- Jessica Elledge - Legislative Assistant
Sen. Chris Murphy (D-CT), Senate Committee on Foreign Relations
- Alexandra Davis - Legislative Fellow
Sen. Christopher Coons (D-DE), Senate Committee on Foreign Relations
- Robert Zarate - Senior Foreign Policy Advisor
Sen. Marco Rubio (R-FL), Senate Committee on Foreign Relations
- Ryan Evans - Legislative Assistant
Sen. Johnny Isakson (R-GA), Senate Committee on Foreign Relations

- James Rice - Legislative Director
Sen. Chuck Grassley (R-IA), Senate Committee on Finance
- Ken Flanz - Legislative Director
Sen. Mike Crapo (R-ID), Senate Committee on Finance
- Chris Socha - Legislative Assistant
Sen. James Risch (D-ID), Senate Committee on Foreign Relations
- Rachel Lipsey - Legislative Assistant
Sen. Joe Donnelly (D-IN), Senate Committee on Armed Services
- Brad Bowman - Legislative Assistant
Sen. Todd Young (R-IN), Senate Committee on Foreign Relations
- Nathan Heiman - Legislative Assistant
Sen. Jerry Moran (R-KS), Senate Committee on Appropriations
- Lauren Stockwell - Legislative Assistant
Sen. Pat Roberts (R-KS), Senate Committee on Finance
- Jim Webb - Legislative Assistant
Sen. Rand Paul (R-KY), Senate Committee on Foreign Relations
- Philip Maxson - Chief of Staff
Sen. Mitch McConnell (R-KY), Senate Committee on Appropriations
- Zachary Hosford - Legislative Assistant
Sen. Edward Markey (D-MA), Senate Committee on Foreign Relations
- Afreen Akhter - Legislative Assistant
Sen. Chris Van Hollen (D-MD), Senate Committee on Appropriations
- Algene Sajery - Legislative Assistant
Sen. Ben Cardin (D-MD), Senate Committee on Foreign Relations
- Ryan Kaldahl - Legislative Assistant
Sen. Susan Collins (R-ME), Senate Committee on Appropriations
- Steve Smith - Legislative Assistant
Sen. Angus King (I-ME), Senate Committee on Armed Services
- Brian Turbyfill - Legislative Assistant
Sen. Amy Klobuchar (D-MN), Senate Committee on the Judiciary

- Dan Burgess - Legislative Assistant
Sen. Roy Blunt (R-MO), Senate Committee on Appropriations
- Lindsay Linhares - Legislative Assistant
Sen. Thad Cochran (R-MS), Senate Committee on Appropriations
- James Mazol - Legislative Assistant
Sen. Roger Wicker (R-MS), Senate Committee on Armed Services
- Daniel Gerig - Legislative Assistant
Sen. Steve Daines (R-MT), Senate Committee on Appropriations
- Klon Kitchen - National Security Advisor
Sen. Benjamin Sasse (R-NE), Senate Committee on Armed Services
- Will Scheffer - Legislative Assistant
Sen. Jeanne Shaheen (D-NH), Senate Committee on Foreign Relations
- Sarah Arkin - Legislative Assistant
Sen. Robert Menendez (D-NJ), Senate Committee on Foreign Relations
- Matthew Padilla - Legislative Assistant
Sen. Tom Udall (D-NM), Senate Committee on Foreign Relations
- Moran Banai - Legislative Assistant
Sen. Kirsten Gillibrand (D-NY), Senate Committee on Armed Services
- Tyler Brace - Legislative Assistant
Sen. Rob Portman (R-OH), Senate Committee on Foreign Relations
- Adam Farris - Legislative Assistant
Sen. James Lankford (R-OK), Senate Committee on Appropriations
- Laura Updegrove - Legislative Assistant
Sen. Jeff Merkley (D-OR), Senate Committee on Foreign Relations
- Theo Merkel - Legislative Assistant
Sen. Pat Toomey (R-PA), Senate Committee on Finance
- John Nobrega - Legislative Assistant
Sen. Jack Reed (D-RI), Senate Committee on Appropriations
- Matt Rimkunas - Legislative Director
Sen. Lindsey Graham (R-SC), Senate Committee on Appropriations

- Nicole Porreca - Legislative Assistant
Sen. Tim Kaine (D-VA), Senate Committee on Foreign Relations
- Tim Rieser - Legislative Assistant
Sen. Patrick T Leahy (D-VT), Senate Committee on Appropriations
- Jonathan Hale - Legislative Assistant
Sen. Maria Cantwell (D-WA), Senate Committee on Finance
- Carol Foster - Legislative Assistant
Sen. Ron Johnson (R-WI), Senate Committee on Foreign Relations
- Jeremy Steslicki - Legislative Assistant
Sen. Tammy Baldwin (D-WI), Senate Committee on Appropriations
- Emily Farnell - Legislative Assistant
Sen. Joe Manchin (D-WV), Senate Committee on Appropriations
- Jared Jones - Legislative Assistant
Sen. Shelley Capito (R-WV), Senate Committee on Appropriations
- Amber Bland - Legislative Assistant
Sen. John Barrasso (R-WY), Senate Committee on Foreign Relations

UNITED NATIONS FOUNDATION

AGENDA

United Nations Foundation's Congressional Staff Learning Trip to UN Headquarters April 19 – April 20, 2018

Thursday, April 19

- 2:50 PM – 5:46 PM **Depart Washington, DC via Amtrak Acela #2170 (5:46 PM arrival)**
Location: Union Station
- 5:46 PM – 6:45 PM **Transfer to and Check in at Westin Grand Central Hotel**
Location: Westin Grand Central Hotel, 12 E. 42nd Street, New York, New York
- 6:45 PM **Meet in hotel lobby for departure to dinner**
Location: Westin Grand Central Hotel, 12 E. 42nd Street, New York, New York
- 6:45PM – 7:00PM **Transfer to Dinner at Amali Restaurant**
- 7:00 PM – 9:00 PM **Dinner brief with Ms. Catherine Poulton, UNICEF Specialist for Gender-Based Violence in Emergencies, Child Protection Division**
Location: Amali, 115 E 60th Street, New York, New York
- Briefing Focus: To discuss UNICEF's work on how safe spaces decrease gender based violence (GBV): why they are important, how they enable participation and voice, and how they affect girls' safety.*

Friday, April 20

- 7:45 AM – 8:00 AM **Hotel check-out. Please leave your luggage with the porter and meet in the lobby for departure to the U.S. Mission to the United Nations**
Location: Westin Grand Central Hotel, 212 E. 42nd Street, New York, New York
- 8:15 AM – 9:15 AM **Working Breakfast and Briefing by the U.S. Mission to the United Nations**
Location: U.S. Mission to the UN, 799 United Nations Plaza, New York, New York
- Briefing Focus: Panel of 3-4 issue experts and U.S.- U.N. representatives to provide an overview of U.S.- UN relations and strategic priorities on issues that impact women and girls.*
- 9:15 AM – 9:45 AM **Transfer to United Nations HQ**
- 9:45 AM – 10:30 AM **Briefing by Dr. Henia Dakkak, Senior Advisor at the Humanitarian and Fragile Contexts Branch, Programme Division, UNFPA**
Location: United Nations HQ, S-2723
- Briefing Focus: To define and discuss the importance of creating safe environments for girls in fragile contexts.*
- 10:30 AM – 11:20 AM **United Nations Guided Tour Lecture and Briefing**
Location: United Nations HQ
- Briefing Focus: UN expert-led tour including in-depth daily briefing, historic overview, and chamber-specific briefings on Security Council, General Assembly, Economic and Social Council, and Trusteeship Council.*
- 11:20 AM – 11:40 AM **Transfer to HQ, S-2723**

UNITED NATIONS FOUNDATION

11:40 AM – 12:20 PM **Briefing by Ms. Dina Deligiorgis, Knowledge Management Specialist, UN Women**
Location: United Nations HQ, S-2723

Briefing Focus: To discuss UN Women's work, successes and lessons learned on creating safe environments for girls and women and combating gender-based violence.

12:20 PM – 1:00 PM **Briefing by Ms. Ninette Kelley, Director NY Office, UNHCR**
Location: United Nations HQ, S-2723

Briefing Focus: To explore the importance and impact of UNHCR's work in refugee camps in support of girls' education.

1:00 PM – 1:10 PM **Transfer to Private Dining Room 6**

1:10 PM – 2:00 PM **Working Lunch with Ms. Katja Pehrman, Senior Advisor to UN Women, Former Permanent Representative of Finland**
Location: United Nations HQ – Private Dining Rooms 6

2:00 PM – 2:30 PM **Transfer to New York Penn Station**

3:00 PM **Depart NYC via Amtrak Acela #2163 (5:55 PM arrival)**
Location: New York Penn Station

000000004674